



PHONE: 956-784-7746  
FAX: 956-784-7839  
MONDAY THROUGH FRIDAY 8 a.m. to 5 p.m.

CITY OF PHARR  
ALARM PERMIT APPLICATION  
FOR ONE ALARM SYSTEM

PLEASE PRINT  
**THE APPLICATION WILL BE RETURNED  
IF NOT FILLED OUT COMPLETELY.**

PERMIT FEE:  
NEW ALARM RESIDENTIAL OR COMMERCIAL \$20.00  
RENEWAL RESIDENTIAL OR COMMERCIAL \$15.00  
LATE FEE AFTER THIRTY DAYS (30) \$50.00

List any known hazards police officers may  
encounter at alarm site: \_\_\_\_\_  
\_\_\_\_\_

**PLEASE READ BEFORE FILLING OUT APPLICATION:**

1. PERMIT HOLDER- We must have the name, address and telephone numbers (home and business) of the PERSON who will be responsible for the alarm system. A COMPANY NAME IS NOT ACCEPTABLE.
2. Signature of applicant/permit holder must be the signature of the person listed as permit holder.
3. Please list all zip codes, and all area codes other than 956.
4. Application must include check or money order made out to City of Pharr, Texas. Also Cash accepted.
5. No permit fee shall be required for a permit obtained for an alarm system at a one-family dwelling when the alarm site is determined by the Chief or authorized designee to be occupied by a 65 years of age or older, declared disabled, or is the widowed spouse of a military veteran. MUST SHOW PROOF

**ALARM LOCATION INFORMATION:**

NAME (Business Name OR Resident Name) \_\_\_\_\_

ALARM LOCATION ADDRESS \_\_\_\_\_ APT # \_\_\_\_\_

MAILING ADDRESS (If Different) \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**PERMIT HOLDER INFORMATION (PERSON/USER RESPONSIBLE FOR ALARM SYSTEM):**

NAME \_\_\_\_\_ DRIVER'S LICENSE # \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TITLE (Owner, Tenant, Manager, etc.) \_\_\_\_\_

PHONE # HOME \_\_\_\_\_ PHONE # WORK \_\_\_\_\_

CONTACTS – Please list two (2) Local emergency contacts, other than the intended permit holder or alarm company, that are willing and able to respond WITHIN THIRTY (30) MINUTES to grant access, secure property or deactivate the alarm system if the owner/occupant cannot be contacted.

NAME OF CONTACT #1: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

NAME OF CONTACT #2: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

**PERMIT TYPE:**

COMMERCIAL

RESIDENCE

65 OVER, DECLARED DISABLED OR WIDOWED SPOUSE OF MILITARY VETERAN

**PERMIT STATUS:**

NEW ALARM

RENEWAL

**ALARM COMPANY NAME AND PHONE NUMBER:** \_\_\_\_\_

**ALARM TYPE:**  Burglary  Hold-up/Robbery/Panic/Hostage  Other

SUBMIT A SEPARATE PERMIT APPLICATION (AND FEE) FOR EACH SYSTEM. PERMIT IS VALID FOR ONE YEAR FROM DATE OF ISSUE.

USE ONLY OFFICE: DATE RECEIVED	PERMIT NUMBER	EXPIRATION DATE

I have carefully read the completed application and know the same is true and correct and hereby agree that if a permit is issued, I will comply with all provisions of Ordinance No. O-2014-26 of the City of Pharr and applicable state laws. I accept responsibility for payment of all fees and fines that may result from the operation of the alarm system described above.

DATE \_\_\_\_\_  
Signature of Applicant/Permit Holder

Send completed application and check to:  
CITY OF PHARR  
ALARM DIVISION  
1900 S CAGE BLVD PHARR, TEXAS 78577

EMAIL ADDRESS:  
[MARISOL.FUENTES@PD.PHARR-TX.GOV](mailto:MARISOL.FUENTES@PD.PHARR-TX.GOV)  
[SANDRA.GARCIA@PD.PHARR-TX.GOV](mailto:SANDRA.GARCIA@PD.PHARR-TX.GOV)



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**PERMIT TERM:**

An Alarm Permit shall expire twelve (12) months from the date of issuance, and must be renewed annually by submitting an updated application and a registration renewal fee to the Alarm Administrator. The Alarm Administrator shall notify each Alarm User of the need to renew thirty (30) days prior to the expiration of the registration. It is the responsibility of the Alarm User to submit an application prior to the registration expiration date. Failure to renew will be classified as use of a non-registered Alarm System and may result in:

- (A) Non-response to Alarm Dispatch Requests;
- (B) The assessment of citations and penalties; and
- (C) A \$50.00 late fee may be assessed if the renewal is more than thirty (30) days late

(A) An Alarm User shall be subject to fines, depending on the number of False Alarms within the previous 12-month period based upon the following schedule: (Ref. Local Government Code 214.196)

# Of False Alarms	Fine
1 – 3 false alarms	\$ 0
4 – 5 false alarms	\$ 50.00 each
6 – 7 false alarms	\$ 75.00 each
8 false alarms and above	\$100.00 each

- (B) An Alarm User may be fined fifty (\$50.00) dollars for failure to provide a Responder when requested by Law Enforcement Authority.
- (C) An Alarm User may have the option of completing an Alarm User Awareness Class in lieu of paying one prescribed fine.
- (D) If Cancellation occurs prior to law enforcement arriving at the scene, this is not a False Alarm for the purpose of fines, and no fines will be assessed.
- (E) If law enforcement takes longer than thirty (30) minutes to respond to the Alarm Dispatch Request, this is not a False Alarm for the purpose of fines, and no fines will be assessed. (Ref. Local Government Code 214.196)

**PERMIT RENEWAL:**

- (A) No Alarm User shall operate, or cause to be operated, an Alarm System, which is intended to summons police response at its Alarm Site without a valid Alarm Permit. A separate Alarm Permit is required for each Alarm Site. **An Alarm Permit is not valid if it has been denied or revoked, has not been renewed, or has expired.**
- (B) The Alarm Site must have a valid Alarm Permit for the police department to respond to the location unless the Alarm Dispatch Request is for a Duress Alarm, Holdup Alarm or a Panic Alarm.
- (C) No Alarm User shall allow a Monitoring Company to make an Alarm Dispatch Request to an Alarm Site that does not have a valid Alarm Permit.
- (D) The fee for an Alarm Permit or an Alarm Permit renewal shall be determined from time to time by ordinance or resolution of the governing body, not to exceed \$50.00 for residential permits and \$100.00 for commercial permits. No refund of a registration or registration renewal fee will be made. The initial Alarm Permit fee must be submitted to the Alarm Administrator within five (5) days after the Alarm System installation or Alarm System Takeover and shall be paid by the Alarm User.

**EXEMPTIONS:**

An alarm system on a residential premises occupied by a permit holder who is at least **sixty five (65) years of age or older; or is declared disabled;** or is the widowed spouse of a military veteran shall require a permit, but no permit application fee is required. **False alarm response fees do not qualify under this exemption.**

**REINSTATEMENT:**

A Person whose Alarm Permit has been revoked may, at the discretion of the Alarm Administrator or the Law Enforcement Authority, have the Alarm Permit reinstated by the Alarm Administrator or the Law Enforcement Authority if the Person:

- (A) Submits a new application and pays a fifty (\$50.00) dollar for residential and one hundred (\$100.00) dollar for commercial reinstatement fee;
- (B) Pays, or otherwise resolves, all outstanding citations and fines;
- (C) Submits a certification from an Alarm Installation Company, stating that the Alarm System has been repaired or adjusted in an attempt to eliminate False Alarms, and that the Alarm Permit holder has been made aware of behavioral issues that may cause False Alarms. This should include but is not limited to the effects of pets, home decorations, changes in the environment on security devices; as well as the need to train anyone that has access to the premises in the proper operation of the Alarm System; and to provide them with a code to arm/disarm the Alarm System and a password to identify themselves to the Monitoring Company in an alarm situation;
- (D) Submits a certification from an Alarm Installation Company per the requirements of **Texas Occupations Code, Section 1702.286** pertaining to the Alarm Company providing the Alarm User information on:

- (1) The law relating to False Alarms, including potential penalties and the revocation or suspension of an Alarm Permit;
- (2) How to prevent false alarms; and
- (3) How to properly operate the alarm system

- (E) Attends an Alarm User Awareness Class developed by the Alarm Administrator.

"Triple Crown City"



POLICE CHIEF  
Ruben Villegas

ALARM DIVISION

Invoice

Bill To
HIDALGO COUNTY HEALTH DEPARTMENT #5064 300 W HALL ACRES STE B PHARR, TEXAS 78577

Date	Invoice #
6/8/2015	1577

Description	Amount
2015 NEW ALARM APPLICATION	20.00
<p>OUR RECORDS INDICATE YOU HAVE AN ALARM, PLEASE REGISTER YOUR ALARM AND SUBMIT PAYMENT FOR PERMIT</p>	
<b>Total</b>	<b>\$20.00</b>

Telephone (956) 784-7700 • Fax (956) 781-9163 • 1900 S. Cage • Pharr, Texas 78577

E-mail: [ruben.villegas@pd.pharr-tx.gov](mailto:ruben.villegas@pd.pharr-tx.gov) • [www.pharr-tx.gov](http://www.pharr-tx.gov)